

Great Oaks Townhomes HOA
205 Paloma Dr
Temple, TX 76502

Colby Property Management
205 Paloma Dr
Temple, TX 76502

NOTICE OF 2024 TRANSITION ELECTION MEETING

In accordance with the Bylaws governing the Great Oaks Townhomes, and at the direction of the Board of Directors, notice is hereby given this date, 12/8/2023, that the Transition Election Meeting of the Association will be held at the time and place specified herein:

Date: Thursday, January 25, 2024

Time of Meeting: 5:30 pm

Place: Drinkle Cafe
601 Conservation Dr
Austin, TX 78717

Important agenda items will be the election of Director(s), reports of officers and review of the previous year financials. **If quorum is not met at this meeting, the next meeting attempt will be held in 2025.**

Enclosed is a **proxy**. If you are unable to attend the meeting, please complete the proxy and return it by US mail, email to Manager@ColbyHOA.com, or give your signed proxy to another resident.

Also enclosed is a nomination form. If you are interested in serving on the Board of Directors, please complete the nomination form and return it with your proxy. Nominations are due no later than 1/19/2024. Our office **WILL** confirm receipt of your nomination by sending you a confirmation of receipt via email; if you do not receive a confirmation of receipt, it is your obligation to contact our office!

If you have any questions regarding the meeting or proxy, please call or email our office at your convenience.

Great Oaks Townhomes

Transition Election Meeting
Thursday, January 25, 2024
5:30 pm

Agenda

- * Call Meeting to Order / Certify Quorum
- * Financial Report / Report of Officers
 - No questions are taken during Reports
- * Director Election (3 seats)
 - 1 seat with term through 2025
 - 1 seat with term through 2026
 - 1 seat with term through 2027
- * New Business
 - Questions on topics not covered in existing HOA materials (see website)
- * Announce Director Election Results
- * Adjourn (no later than 6:30pm)

Immediately following the Transition Election Meeting, the Board of Directors will hold a Called Meeting to elect Officers

Great Oaks Townhomes

Transition Election Meeting
Thursday, January 25, 2024

Meeting Proxy

I/We _____,
being the owner(s) of _____
(address), do hereby authorize and appoint _____ to be
my/our proxy to represent me/us on the issues to be discussed at the Transition Election
homeowners' meeting of GREAT OAKS AT BRUSHY CREEK TOWNHOMES; to be held
on Thursday, January 25, 2024 at 5:30 pm at the Drinkle Cafe, 601 Conservation Dr, Austin,
TX 78717; and to vote on my/our behalf on the issues submitted to vote at this meeting, or in
the event a quorum shall fail to attend, at such time and place as the adjourned meeting shall
be resumed. This proxy shall remain in full force and effect until such time as the meeting is
held with quorum and then adjourned. **If proxy assignment is left blank, signed proxy is
deemed to be assigned to the Board President.**

Signature of Owner

Date

Please sign and return this meeting proxy at your earliest convenience to Great Oaks Townhomes, c/o Colby Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.

Great Oaks Townhomes

Nomination Application for the Board of Directors Election
Transition Election Meeting
Thursday, January 25, 2024

I, _____, submit my name for consideration for the Board of Directors of GREAT OAKS AT BRUSHY CREEK TOWNHOMES.

Signature: _____

Address: _____

Telephone: _____

Email: _____

Date: _____

Information Regarding Nominee:

Please sign and return this form to Great Oaks Townhomes, c/o Colby Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com. Deadline to submit is 1/19/2024